

## Bigfork Fire District Trustee Meeting

November 1<sup>st</sup>, 2017

Trustees: Zack Anderson, Andrew Sliter, Kristy Oster, Dan Elwell

Guests: Chief Mark Thiry, Jeremy Patton

Opened at 17:30

1. **General Public Comment—None**
2. **Review/Approval of meeting minutes October 4<sup>th</sup>, 2017—** Sliter (1<sup>st</sup>), Oster (2<sup>nd</sup>) all in favor, none opposed
3. **Review/Approval of Purchase Orders—** None to approve
4. **Review Reconciliation of Financial Statements and Bills Paid—**No comment
5. **Fire Chief Report—**See attached.
6. **Apparatus Committee Report –** Chief Thiry informed the Board that 363 had been sold. Currently 381 is being used at the Woods Bay Station. Gary Mahugh has interest in listing 342. 364 is still being used regularly. Elwell was selected to be the new chairperson of the apparatus committee.
7. **Old Business**
  - A. **Reorganization of the Board (Action Item)—** Oster nominated Anderson as Chairman, all in favor, none opposed. Elwell nominated Sliter as Vice Chairman, all in favor, none opposed. Oster nominated Elwell as Secretary, all in favor, none opposed.
  - B. **Mill Levy Election Date (Action Item)—**Chief Thiry reminded the Board that the election must take place after 85 days' notice. May 8<sup>th</sup> will be the date for the local county elections. Oster and Elwell are in favor of a May election date. Anderson advise the Board that Bigfork Schools may be considering a levy also. Anderson also gave some history as to why the ambulance merged with the fire department. Elwell made a motion to have the ballot with the May elections. Oster seconded the motion. All were in favor, none opposed. Chief Thiry explained to the Board a plan to inform the public about the mill levy. Sliter also suggested informing the public of what will happen if the levy is not approved. Anderson suggested posting information on the website as well as forming a committee and involving Friends of Bigfork Fire. Chief Thiry would like for Board members to attend local civic group meetings with him. Anderson would like some ideas of how to present this to the public by the next Board meeting. Anderson also does not want to start any campaigning until mid-January.

8. **New Business**

**A. FY17 Approve-Annual Financial Report to Department of Administration-Local Government Services Bureau-P/L, Balance Sheets, A/R, Liabilities (Action Item)** Oster (1<sup>st</sup>), Elwell (2<sup>nd</sup>), all in favor, none opposed

**B. Hiring of E. S. as part time EMT (Action Item)** Oster (1<sup>st</sup>), Sliter (2<sup>nd</sup>), all in favor, none opposed

**C. Discussion on Policy 201.02 Drug Free Workplace**—Chief Thiry advised that some paragraphs may need to be changed or removed and suggested using a blood draw only instead of breathalyzer. Anderson would like to see more flexibility in the actions that the Board may take in the future. Chief Thiry will research possible ways to the modify the existing policy.

**D. Resignation of Trustee Kristy Oster (Action Item)** Sliter (1<sup>st</sup>), Elwell (2<sup>nd</sup>), all in favor, none opposed. The Board regrets to hear of her resignation and thanks her for her years of service.

9. **General Public Comment**—Anderson and Elwell would like to use the grace period stated in the department policy when signing checks. It creates an issue trying to get checks signed the same day that payroll is done. The employees have been reminded that they may not get paid until the 5<sup>th</sup> and the 20<sup>th</sup> of each month. The Board would also like the meeting minutes of the past 12 months to be posted on the department website.

10. **Adjourn**—Elwell motioned to adjourn.

**Meeting adjourned at 18:45**

**Next Meeting: November 28<sup>th</sup>, 2017**

Minutes Approved: \_\_\_\_\_, Chairman -Zack Anderson

\_\_\_\_\_, Recorder-Jeremy Patton