

Bigfork Fire District Trustee Meeting

March 27th, 2018

Trustees: Zack Anderson, Andrew Sliter, Dan Elwell

Guests: Chief-Mark Thiry, Cindy Norred, Tracey Gembala, Robert Borges, Peach Graeff, Gary Graeff

Opened at 17:35

1. **General Public Comment:** None
2. **Review/Approval of meeting minutes February 27th, 2018:** Motion to approve February 27th, 2018 meeting minutes: Elwell (1st), Sliter (2nd) all in favor, none opposed
3. **Review/Approval of Purchase Orders:** None
4. **Review Reconciliation of Financial Statements and Bills Paid:** Sliter wanted to note that he was thankful for the department providing services on the wildland fires. Sliter had a question on when liability insurance is paid. Cindy explained liability insurance renewal was just done and the department will make a payment in full in April. Sliter also wanted to make a note that the Department has made the final ladder truck payment.
5. **Fire Chief Report:** See attached. Chief explained that he had completed the task force leader training in Reno. Chief asked if anyone had questions on last month's report since he was not in attendance at the February meeting. Chief Thiry explained that the County Attorney provided a letter stating that Bigfork Fire District's billing schedule is legal and reasonable. Elwell had questions about the possibility of receiving more revenue from Lake County for EMS service. Chief explained that he had already talked to them and sent in a letter with no response. He also stated that an ambulance district would have to be created along with a governing board for Lake County to receive additional EMS revenue. This responsibility would fall on Lake and/or Flathead County.
6. **Apparatus Committee Report:** Chief provided an agreement (attached) with Brindlee Mountain Fire Apparatus as an option on selling the ladder truck. Another option to consider would be a trade/swap with Belgrade Central Valley (picture attached). Board agreed to hold off signing on agreement and wanted Chief/Committee to get more information on the trade with Belgrade. Committee will look at all needs of the department in the Capital Outlay Plan.
7. **Old Business**
 - A. **Mill Levy Process Update:** Chief has been to several meetings for discussion on levy. Flyer presented to board (attached). The ballots will be going out April 18th, 2018 and will need to be mailed back by May 8th, 2018. The Graeff's wanted to set up booths at Harvest Foods, Echo Lake Cafe. They were requesting a map of the district. Board explained that they were ok with them doing this if they do not have any signs that say vote yes or tell anyone to vote yes. Chief explained levy

information will be put on the electronic sign out front and will hold an open house at the fire hall. The flyer will be mailed out on postal routes, which includes those that will not be able to vote. This is the most cost affordable way to mail out Flyers. Motion to approve up to \$2,000.00 towards mailings, postage, banners and other relations to get information out for the levy, Sliter (1st), Elwell (2nd) all in favor, none opposed

B. Election Information for Fire District Trustees/Open Seat: Seth Price has put a letter of interest in with the county. Chief explained that the county holds an open acceptance period for 30 days, then will close it and take action. Robert Borges expressed interest.

C. Health Insurance: Motion to approve to pay up to a total of \$800.00 per month per eligible employee, including spouse and dependents, towards Health-HSA plans, Dental, and Vision. The district will continue to contribute to HSA account each January \$500.00 and a matching \$25.00 per pay period. Eligible employees will be responsible for any amount over the \$800.00 per month, to be effective June 1st, 2018 renewal as proposed. Elwell (1st), Sliter (2nd) all in favor, none opposed

8. New Business

A. Approve GIS District Audit Results: Motion to Approve GIS Audit results for 2018 Sliter (1st), Elwell (2nd) all in favor, none opposed

B. Reinstate D.M. as PRN Paramedic: Motion to reinstate D.M. as PRN Part-time Paramedic: Elwell (1st), Sliter (2nd) all in favor, none opposed

C. Review and discussion on Policies 205.00 & 220.00 for clarification on definition of "Full-Time": See attached first reading

D. Wage correction for Operations Chief to \$13.30/hr.: Chief recommended to table for now.

9. **Motion to Adjourn:** Sliter (1st), Elwell (2nd) all in favor, none opposed

Meeting adjourned at 18:55.

Minutes Approved: _____, Chairman -Zack Anderson

_____, Recorder-Cindy Norred