

## **BIGFORK FIRE DISTRICT TRUSTEE**

**January 26<sup>th</sup>, 2021**

**5:30pm**

This meeting was conducted via ZOOM. The public was able to join this meeting at the following link: <https://us02web.zoom.us/j/83651126139>

**Trustees:** Dan Elwell, Andrew Sliter, Seth Price, Gary Wilson, Robert Borges

**Absent Trustees:**

**Guests:** Interim Chief-Jeremy Patton, Tracey Gembala, Bethany Martiny, Michael Hingiss, Fletcher Anderson, Jackson Corne

**Guests on via Zoom:** No guests were present on zoom.

**This meeting was recorded.**

1. **Call Meeting to Order & Pledge of Allegiance:** 17:36
2. **General Public Comment:** No public comments were made.
3. **Review/Approval of meeting minutes December 29<sup>th</sup>, 2020:** So moved, Sliter (1<sup>st</sup>), Borges (2<sup>nd</sup>), no comments, all in favor, none opposed.
4. **Review/Approval of Purchase Orders:** PO#8053 presented for mattress. Patton explained that current mattress needed replacement and got some quotes and lowest bid that came in was for the \$1380.00 for purple mattresses, which was recommended. A motion to go ahead and approve purchase order #8053 for the mattresses, Borges (1<sup>st</sup>), Sliter (2<sup>nd</sup>), no comments, all in favor, none opposed.
5. **Review/Approval of Reconciliation of Financial Statements and Bills Paid:**  
Wilson asked about the fuel purchase on First Bank Card. Patton explained that it was for the new truck that does not have a fuel card yet. All the apparatuses have a fuel card linked to each vehicle, all members have their own code, and each month a report has it broken out to who, kind of fuel and to what truck. Wilson asked who the My Choice Wisconsin was on the vendors with refund in memo. Patton explained it was for billing refund on overpayment on account. Wilson asked on the profit & loss why we were over budget on the Health and Wellness, Patton explained it was for the Mediation and that was the best line item to take it out of. A motion to accept financial as read, Wilson(1<sup>st</sup>), Price (2<sup>nd</sup>), no comments, all in favor, none opposed.

6. **Committee Reports:**


- A. **Vehicle Committee:** Ambulance arrived today in Kalispell, still needing some work done to it. Patton requested a couple board members to help with the final inspections. The white pickup truck is in the shop right now, the engine is being replaced and body work done. Wilson asked if we will be getting any help from the sheriff's department. Patton was not sure, but they did help get a quote for the lowest bid for it to be fixed.
  - B. **Hiring Committee:** Discussion will be in closed session.
7. **Interim Fire Chief's Report:** See attached report.
8. **Convene into Closed Session Pursuant to MCA 2-3-203 (3):** *Scheduled until end of meeting. Went into closed session at 18:11.*
9. **Reconvene into Open Session:** Back from closed session, opened session at 18:33.
10. **Old Business:** Wilson asked about the axillary positions, Elwell explained that is currently on hold. Discussion on the new ambulance and the dedication to Doug Smith. Board would like to have a presentation with the board and Eagle, would like the plaque to say, "Thanks to the man that started it all, dedicated to Doug Smith".
11. **New Business:**
- A. **Approval to transfer \$375,000 as planned to CIP Fund#7254 from General Fund#7205:** Move to approve transfer of \$375,000.00 as planned, as budgeted to CIP#7254 from General Fund#7205, Sliter (1<sup>st</sup>), Borges (2<sup>nd</sup>), no comments, all in favor, none opposed.
  - B. **Approval of Flathead County Finance to issue check for New Ambulance as planned from CIP FUND#7254:** \$241,725.00 plus an additional cost of Opticom and possible extra cost for graphics. Make a motion to approve Flathead County Finance to issues a check for new ambulance as planned from the Capital Improvement Fund #7254, in addition to that authorize up to \$5,000.00 for purchase of installation of Opticom system, Sliter (1<sup>st</sup>), Wilson (2<sup>nd</sup>), no comments, all in favor, none opposed.
  - C. **Approval of Resolution #2021-3:** This resolution is seeking approval for disposal of many obsolete/surplus items in the department. Snowplow, Ventilation Fan, Handheld Radios, Pagers, Pump, Zoll Monitors, Striker Cot, Hurst Hydraulic Spreader and pump, Halogen scene lights. Patton explained the auction site on discussion of property disposal. It was explained that it follows the disposal laws per our policy and it is used by a number of government agencies. Make a motion for Resolution 2021-3 and to use auction website, Price (1<sup>st</sup>), Borges (2<sup>nd</sup>), no comments, all in favor, none opposed.

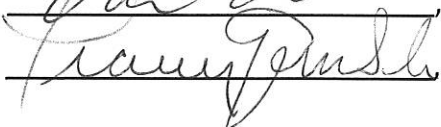
12. **General Public Comment:** Patton wanted to also mention that we would be receiving more money from the Flathead EMS Levy, error was noticed, and it was discovered that Big Mountain received our funds and we received theirs, so it will be adjusted this month. Thanks for dinner.

13. **Motion to Adjourn:** Borges (1<sup>st</sup>), Wilson (2<sup>nd</sup>) all in favor, none opposed.

Meeting adjourned: 18:34

Minutes Approved:

  
\_\_\_\_\_, Trustee

  
\_\_\_\_\_, Recorder