

## Bigfork Fire District Trustee Meeting

August 27<sup>th</sup>, 2019

Trustees: Dan Elwell, Robert Borges, Andrew Sliter, Gary Wilson, Seth price

Guests: Chief-Mark Thiry, Cindy Norred, Tracey Gembala, Jordan Lynch,

Joseph Bakker, David Randall

1. **Call Meeting to Order/Pledge of Allegiance:** 17:29
2. **General Public Comment:** None
3. **Convene into closed session pursuant to MCA 2-3-203 (3)** A motion was made to convene to closed session. Price (1<sup>st</sup>), Borges (2<sup>nd</sup>) all in favor, none opposed.  
17:31 went to Close Session
4. **Convene back into open session:** 18:40 back to open session.
5. **Review/Approval of meeting minutes July 30<sup>th</sup>, 2019:** A motion was made to approve July 30<sup>th</sup>, 2019 meeting minutes. Borges (1<sup>st</sup>), Wilson(2<sup>nd</sup>) all in favor, none opposed.
6. **Review/Approval of Purchase Orders: PO # 7907** A motion was made to approve PO 7907 for 3<sup>rd</sup> party services (Mrs. Breck) for interviews and a report. Price (1<sup>st</sup>), Borges (2<sup>nd</sup>) all in favor, none opposed.
7. **Review/Approval of Reconciliation of Financial Statements and Bills Paid:** A motion was made to approve Reconciliation of Financial Statements and Bills Paid. Price (1<sup>st</sup>), Borges (2<sup>nd</sup>) all in favor, none opposed
8. **Fire Chief Report\* See attached Report**
9. **Apparatus Committee Report:** Notices for specs for ambulance went out and should have bids for next meeting.
10. **Land & building Committee Report:** Land by the Church on 83 is owned by Mr. Widicure and Mr. Calaway. Committee will be meeting with them and will be talking to Mr. Pierce to see if they have any land available.

## 11. Old Business

- A. **Bigfork Hall Lot Paving Update – Estimates:** Estimate received from Double Diamond Contracting for total of \$42,280.00. That included front lot 4-inch milling and filling with used asphalt, and 4-inch milling and overlay to rest of lot. SPC Asphalt would not submit a bid, stating they can not compete with LHC. In fact, they would have to rent equipment from LHC to do the job. Had calls into Knife River with no response. Elwell requested that Jeremy Patton call Schellinger and try another.
- B. **Final FY20 Budget Approval of Resolution #2020-1:** Numbers from the county have been plugged in, interest, increased the CIP by \$5000.00. A motion was made to approve FY20 Budget Resolution #2020-1: Sliter (1<sup>st</sup>), Borges (2<sup>nd</sup>) all in favor, none opposed
- C. **Approval to Repost for (1) EMT Position:** The last open EMT position was declined by both remaining candidates that applied. Since then another internal candidate has stepped forward stating interest in the position.  
A motion was made to approve to repost for one full-time EMT position. Sliter (1<sup>st</sup>), Price (2<sup>nd</sup>) all in favor, none opposed

## 12. New Business

- A. **Approval of FY19 & FY20-Denning, Downing & Associates, P.C. Audit Engagement Service, Non-Audit Advisory Services, Standard:** This would be renewing contract for auditing service and year end closing for GASB#. A motion was made to approve contracts with Denning, Downing & Associates for FY19 & FY20 audit, non-audit services as presented. Borges (1<sup>st</sup>), Sliter (2<sup>nd</sup>) all in favor, none opposed
- B. **Audit Contract: Approval of FYE19-Department of Administration-Local Government Service Annual Financial Report:**  
A motion was made to approve Annual Financial Report for FY Ending 2019 as presented: Borges (1<sup>st</sup>), Sliter (2<sup>nd</sup>) all in favor, none opposed
- C. **Approval of Cindy Norred for Online Access with Montana State Fund:**  
This is already being done by Cindy in office with paper, filing reports, first reports etc. A motion was made to approve Cindy Norred for online access with Montana State Fund. Price (1<sup>st</sup>), Borges (2<sup>nd</sup>) all in favor, none opposed

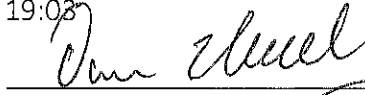
D. **Approval of major repairs to Engine 331 (Echo Lake Engine):** For the last three years Engine 331 has had a strange condition that occurs when switching the transmission from driving the water pump to road travel. When all procedures were done correctly there still would be a grinding noise as it shifted. That is not a normal condition. Allison Transmission was consulted in Missoula. A new transmission possible. Repairs would be between \$13,000-15,000 which would include the tow to Missoula. Chief was asked to look into it more, the towing cost on insurance, how long out, the core returned. A motion was made to approve to proceed with repairs to Engine 331. Borges (1<sup>st</sup>), Price (2<sup>nd</sup>) all in favor, none opposed

13. **General Public Comment:** None

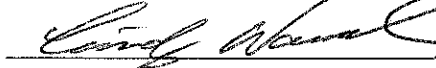
14. **Motion to Adjourn:** Borges (1<sup>st</sup>), Price (2<sup>nd</sup>) all in favor, none opposed.

Meeting adjourned at 19:08

Minutes Approved:



Chairman-Dan Elwell



Recorder-Cindy Norred