

BIGFORK FIRE DISTRICT TRUSTEE

August 31st, 2021

5:30pm

Trustees: Dan Elwell, Robert Borges, Andrew Sliter, Gary Wilson

Absent Trustees: Seth Price

Guests: Chief-Jeremy Patton, Cindy Norred, Michael Hingiss

*Meeting was recorded

1. **CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE** at 17:30
2. **GENERAL PUBLIC COMMENT*** There was no general public comment
3. **CONSENT AGENDA**
 - A. **Approved Agenda as Presented**
 - B. **Approved Purchase Orders**
 - C. **Approved Meeting Minutes for July 27th, 2021, as Presented**
 - D. **Approved Reconciliation of Financial Statements and Bills Paid as Presented**
 - E. **Approved wage Increase for ES**
 - F. **Approved Hiring Full-Time EMT/FF**
 - G. **Approved FY21 & FY22-Denning, Downing & Associates, P.C. Audit Engagement Services, and Non-Audit Advisory Services, Standard Audit Contract, Appendix A Initial or Sole Audit under this Contract as Presented.**

A motion to approve the consent agenda A, B, C, D, E, F, G, Wilson (1st), Borges (2nd), no comments, all in favor, none opposed. *See green sheet for details of each line item.
4. **ITEMS FOR REPORT**
 - A. **Fire Chief's Report:** * See attached report from Chief Patton

5. **UNFINISHED BUSINESS:**

A. Update on Government Surplus Acquisition: The Side by Side-Polaris was received. Fluids and battery have been purchased; Chief Patton explained that they have had no time to see if it runs. It is going to be a winter project.

6. **Convene into Closed Session Pursuant to MCA 2-3-203 (3):** Board did not go into close session.

7. **Reconvene into Open Session:** Board did not go into close session.

8. **NEW BUSINESS-ACTION ITEMS/DISCUSSION ITEMS**

A. Updated Bigfork Fire District Trustee By-Laws: Grammar edits were the only changes done. A motion to accept the by-laws as updated, Borges (1st), Wilson (2nd), no comments, all in favor, none opposed.

B. Discussion on Bigfork Fire Department Resident Firefighter Program: A standard agreement DRAFT was presented. There was discussion on adding three bedrooms at the Bigfork Hall. Possible starting in January 2022. A motion for the Resident Firefighter Program to proceed with research and policies, the Chief's continuing to move forward, Borges (1st), no second discussion again. A motion to accept, Wilson (1st) Borges (2nd), pending legal and zoning, all in favor, none opposed.

C. Discussion/Approval of Purchase of FCSO vehicle:

A motion to approve of purchase of FCSO vehicle up to \$10,000.00, out of capital payment money, Borges (1st), Wilson (2nd), no comments, all in favor, none opposed.

D. Discussion of Issuing RFP for New Fire Station: An RFP DRAFT was presented.

A motion that we accept RFP for new fire station, Wilson (1st), Borges (2nd), no comments, all in favor, none opposed.

E. Approval of Resolution 2022-1-Final FY22 Budgets:

A motion to change the Capital Outlay Apparatus from \$200,000.00 to \$210,000.00, Wilson (1st), Borges (2nd), no comments, all in favor, none opposed.

A motion to add line item of building improvements to general fund #7205 budget of \$25,000.00, Sliter (1st), Borges (2nd), no comments, all in favor, none opposed.

A motion to approval of final budget with additional change with CIP to \$350,000.00, to move the \$25,000.00. as presented Sliter (1st), Borges (2nd), no comments, all in favor, none opposed.

9. **GENERAL PUBLIC COMMENT*** There was no general public comment

10. **Motion to Adjourn:** Borges(1st), Wilson (2nd) no comments, all in favor, none opposed.

Meeting adjourned: 18:40

Minutes Approved: _____, Trustee

_____, Recorder

DRAFT