

Bigfork Fire District Trustee Meeting

April 23rd, 2019

Trustees: Zack Anderson, Dan Elwell, Robert Borges, Andrew Sliter

Guests: Chief-Mark Thiry, Cindy Norred, Jeremy Patton, Tracey Gembala, Joseph Bakker

Opened at 17:30

1. **General Public Comment:** None
2. **Review/Approval of meeting minutes March 26th, 2019:**

A motion was made to approve March 26th, 2019 meeting minutes. Elwell (1st), Borges (2nd) all in favor, none opposed.
3. **Review/Approval of Purchase Orders:** None were presented
4. **Review Reconciliation of Financial Statements and Bills Paid.** Andrew asked about if the district was still waiting on taxes to come in. Norred explained that yes, taxes will still come in and the department is still waiting on California Wildland money. Once we receive all the money, the board will have to approve money to be moved into the CIP FUND#7254.

A motion was made to approve Reconciliation of Financial Statements and Bills Paid. Sliter (1st), Borges (2nd) all in favor, none opposed.
5. **Fire Chief Report:** See attached Chief's report
6. **Apparatus Committee Report:** Next budget year an ambulance needs to be purchased. Borges & Elwell agreed to be on committee to set up specs for an ambulance, along with the Chief and he will put it out to the members to see if any interest to be involved in the process. Question was asked on extended warranties, which no one was sure of if it is offered for ambulances.
7. **Old Business**
 - A. **Policy 220.01 & Appendix 400-I -Final Reading:** This is the 3rd Final Reading, after discussion at the February 26th 2019 meeting on stipends, this policy and the appendix regarding monetary rates was amended to reflect the change in the volunteer stipend to \$16.10 for responding to calls and for attending each training session. No further changes as of the March 26th, 2019 Board meeting. A motion was made to approve policy 220.01 & Appendix 400-1 as presented. Elwell (1st), Borges (2nd) all in favor, none opposed.

- B. **Vacation Payout for Part-Time Personnel Policy 225.00 - 2nd Reading:** This is the 2nd reading, after motion at the February 26th meeting, policy is amended to provide a payout mechanism for unused vacation time of part-time personnel. No changes as of the March 26th Board meeting.
- C. **Department IT Network – Update:** The individual computer terminals have been upgraded to SSD drives and reconfigured to the new network. This is still an ongoing process with the monitors and a security upgrade. Board would like to send Troy a Thank You for volunteering his time. Display it on the sign Thanking Glacier IT.
- D. **Discussion on Property/Building:** Nothing further to add, tabled
- E. **Paving Estimates Update.** None to report currently. Elwell will get an estimate from LHC to overlay.

8. **New Business:**

- A. **Approve GIS District Audit Results:** Seven (7) properties were added and verified for Bigfork Fire District.
A motion was made to approve the 2019 GIS Audit Results: Sliter (1st), Borges (2nd) all in favor, none opposed.
- B. **Election Information for Fire District Trustees/Open Seat:** There will be one (1) open seat on the Board after the May 28th meeting. Andrew Sliter has been re-appointed by the County Commissioners to retain his seat. That will leave one opening for the vacancy of Zack Anderson's seat at the end of May. A letter of interest was turned in from Gary Wilson.
- C. **Set a date for Special Budget Workshop/CIP:** Date is needed for the budget workshop to review and explain line budget items in preparation for the FY20 budget. No motion was made. Andrew will set a date with Norred and will get it sent out.

D. Personnel Vacancies: Two full-time Paramedics have resigned their full-time status due to other job opportunities. Discussion and action on these two positions and review the action for dedicated 36 hours EMT's. Chief explained this might a good time to go to all full-time across the board, looking at overall operations. Board advised Chief to advertise to replace the full-time Medic Positions and bring back next month's discussion on Full-time EMTs positions.

E. Health, Vision, Dental Insurance Approval: Plans have slight decrease on some of the plans we currently offer and some increases. The new plans for cost comparison have a higher deductible. BCBS quote was about 1,000.00 higher for similar plans than Pacific Source. Delta dental cost did not change, but the current plan should of have some ortho and it does not, so would like to see cost on that. Vison cost went up slightly. Anderson wanted to bring up that on the Levy the district had asked for increases in wages and benefits, that perhaps a good time to improve benefits. Sliter explained while recruiting the new positions, need to look at the comp package offered to attract and retain great people. This needs to be considered in the new budget.

A motion was made to keep current existing insurance with increase in the higher deductibles cost comparison plans, keep as we currently have been doing for cost and HSAs. Elwell (1st), Borges (2nd) all in favor, none opposed.

F. Authorization for sale of excess equipment: Purposed the sale of excess extrication tools and vehicle maintenance/service equipment from Echo Lake Station. Value on extrication tool of \$1500.00.

A motion was made to sell jaws and trade for services. Borges (1st), Elwell (2nd) all in favor, none opposed.

9. **General Public Comment:**

10. **Motion to Adjourn:** Sliter (1st), Borges (2nd) all in favor, none opposed.

Meeting adjourned at 18:45

Minutes Approved: _____, Chairman-Zack Anderson

_____, Recorder-Cindy Norred