

Firefighter Training Guide



Introduction

This training guide will function as a “roadmap” for your training at Bigfork Fire Department (BFD). It provides a list of basic skills and knowledge that you should be proficient at, and gives you a convenient way to track and file your progress as well as certifications and training hours.

Rookie Training

The following skills and training should be learned and mastered once. Any Officer or career firefighter may approve each line item, and your Captain or Officer must sign each section when completed. **You should be able to complete all these items within your first 6 months at BFD.** After you complete these skills, you move on to the regular set of skills that all firefighters complete on a regular basis.

Skill	Approval	Date
Personnel Interviews (in the interviews, discuss mutual backgrounds, duties/responsibilities, & expectations)		
Interview with Chief		
Interview with Assistant Chief/Fire Marshal		
Interview with assigned Captain		
Interview with other Captain		
Interview with other Captain		
Assigned Officer approval for this section		

PPE & SCBA		
Disassemble & launder structure PPE		
Store structure PPE properly for donning		
Clean and return structure PPE to service		
Demonstrate SCBA self test and battery test procedure		
Fill air bottle using cascade system		
Change air bottle with a partner still wearing the pack		
Assigned Officer approval for this section		

Operations		
Describe operation of paging system		
Describe accountability system		
Describe how to safely don PPE and ride in apparatus		
Describe response protocols (to station & direct to scene)		
Initialize gas detectors on 331 & 341. Demonstrate proper use		
Change an air bottle on another person while SCBA harness stays on		
View emergency driving videos		
Complete check off in 361 with assigned Captain		
Fill a truck with water using station water supply		
Assigned Officer approval for this section		

Apparatus		
331: Pass a quiz on equipment locations		
341: Pass a quiz on equipment locations		
Demonstrate use of all hand & power tools on 331		
Demonstrate use of all hand & power tools on 341		
Demonstrate use of lighting & ventilation equipment on 331		
Demonstrate use of lighting & ventilation equipment on 341		
Demonstrate use of generator on 341		
Assigned Officer approval for this section		

Administrative & Maintenance		
Describe where to find SOP's & policies		
Describe weekly/monthly station duties & checklists		
Show how to place an item out of service		
Complete a training report		
Call for times to assist with completing a fire report		
Refill a water extinguisher		
Explain these fuel types & where they are used: gasoline, diesel, gas/oil mix		
Assigned Officer approval for this section		

Communications		
Station radio: set/scan channels, communicate		
Use battery chargers for all radios, gas monitors, sawzalls		
Telephone use: answer phone, transfer call to cell phone		
Describe use of pager		
Describe BFD call signs: each apparatus, county wide numbering & officer IDs		
Motorola: Set scan channels, enable scan mode and single channel mode		
King: Set scan channels, enable scan mode and single channel mode		
Assigned Officer approval for this section		

District Familiarization		
Name all roads on the "major road quiz"		
Pass neighborhoods quiz		
Describe locations of fire district boundaries on all roads		
Name all adjoining fire dept districts		
Locate address and nearest hydrant in map book using street name index		
Locate address outside BFD using map book		
Assigned Officer approval for this section		

Firefighter Skills

These tasks are to be performed on a regular basis to build and retain proficiency. Each time a task is performed; it must be witnessed and initialed by any non probationary firefighter. If you are performing the task for the first time, it must be witnessed by a career firefighter or an Officer.

Rookies should complete all tasks in the "Rookie Training" task list during their first two quarters, and then begin completing these skills starting with their third quarter.

Task	Q1	Q2	Q3	Q4
Firefighter Skills				
Don structure PPE & SCBA in 2 minutes				
Don SCBA while seated & belted in engine				
Check all SCBA on engines for operational readiness				
Attach your SCBA rescue hose to another SCBA for buddy breathing				
Fill air bottles using cascade system				
Don ice rescue gear if certified				

Administrative				
Complete incident report with Duty Officer on scene				
Give a 15 minute safety briefing (i.e. based on an article from any fire/rescue magazine) before business meeting				

Apparatus				
Perform weekly checks on apparatus				
Perform weekly hall duty checklist				
Pass a quiz on equipment locations				

Communications				
Motorola-Set scan channels, enable scan mode and single channel mode				
King-Set scan channels, enable scan mode and single channel mode				

Firefighter Basic Skills				
Pull and repack a crosslay				
Deploy alley lay using 2.5" line and repack hose				
With eyes closed, feel a coupling and determine direction to engine				
Tie knots: bowline, figure 8, figure 8 follow through clove hitch, half hitch, sheet bend, water knot				
Connect supply line on engine to hydrant				
Pull ladder from an engine, and ladder building				
Deploy a porta tank				

Medical Skills				
Check AED				
Demonstrate AED use if certified				
Check O2 bottle level				
Demonstrate opening O2 bottle				

Fire District				
Locate address and nearest hydrant in map book using street name				
Locate address outside of BFD using map book				
Pass neighborhood quiz				
Pass major road quiz				

Engineering Skills (complete these if you are or in training to be an engineer)				
Complete cone course				
Deploy and aim deluge gun				
Pump water in a quick attack scenario (could be in combo with pulling lines)				

Officer Skills				
Open Knox box				
Conduct building inspection				
Perform a hydrant tests				
Perform a hose test (4 at a time)				

Certifications

This is a list of required and recommended courses and certifications for all firefighters. Remember, it is your responsibility to stay current. A copy of each certification and/or renewal should go to the Training Officer.

Course/Certification	Completed	Expires
Required Certifications		
CPR/AED		
Firefighter 1		
HazMat Operations		
NIMS ICS-100 (online)		
NIMS ICS-200 (online)		
NIMS ICS-700 (online)		
WMD		
S-190		
S-130		
Recommended Certifications		
First Responder/Ambulance		
HazMat Operations		
Firefighter 2		
S-290		
S-215		
Driver/Operator		
Ice Rescue		

